

# The Role of the Supervisor

The Supervisor is essential to the success of the Project Term Independent Study at Black River Public School. This is a unique opportunity for members of the larger community to guide and assist students in their pursuit of a unique learning experience. Students will discuss the requirements of Project Term Independent Study with their Supervisor. Supervisors and students may choose to create the goals together.

***The Supervisor will be asked to accept the following responsibilities:***

1. Be aware of the contents of the proposal and sign the final version.
2. Supervise the student during the Independent Study and sign a weekly time sheet to verify the hours. If it is a school day, students must be working on their project, even if they already have met the minimum hour requirement.
3. Contact the Coordinator if there are any concerns at any point during the Study:

Jennifer Wezeman 616.355.0055 ext. 108    wezemanj@brpsk12.org

***Please note the following important information about Project Term Independent Study:***

1. Students doing A or B block must work 27 hours per block, excluding their lunch hours. Students doing C or D block must account for 21 hours per block (due to earlier due dates), excluding their lunch hours. Students must still go to their work sites on the last Thursday and Friday (half day) of school. Any missed days or hours must be rescheduled.
2. Attendance and punctuality are important.
3. A student may not be paid for work done during his/her Independent Study.
4. The student is obligated to fulfill a specific set of requirements in order to successfully complete the Independent Study. In addition to his/her Open House display, the student will maintain a daily log of activities and will write a one-page final reflection of the overall experience.

Supervisors are invited to attend the Project Term Open House on Thursday, June 8<sup>th</sup> from 6:30 to 8:00 at Black River Public School.

Thank you for your willingness to lend your time and expertise to these ambitious students!

*-Jen Wezeman*