

# Black River Public School Music Department Performance Absence/Late Form

Student's Name: \_\_\_\_\_ Today's Date: \_\_\_\_\_

Ensemble/Block: \_\_\_\_\_ Student's Email: \_\_\_\_\_

Phone Number: \_\_\_\_\_ Parent/Guardian's Email: \_\_\_\_\_

Parent/Guardian Name: \_\_\_\_\_

**Please mark the circle that applies to your situation and put the date on the line:**

- I was absent from rehearsal on: \_\_\_\_\_
- I was absent from performance on: \_\_\_\_\_
- I was late to rehearsal on: \_\_\_\_\_
- I was late to performance on: \_\_\_\_\_
- I am requesting permission to be absent from rehearsal on: \_\_\_\_\_
- I am requesting permission to be absent from performance on: \_\_\_\_\_
- I am requesting permission to be late to rehearsal on: \_\_\_\_\_
- I am requesting permission to be late to performance on: \_\_\_\_\_

The reason for this absence/tardy is: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

When requesting permission to be absent or late please understand that:

1. This request must be filled out and turned in at least two weeks prior to the event.
2. This is only a request and may not be granted. If granted, there will be some make-up assignment to be completed by a mutually agreed upon date.
3. If you are requesting to be absent or late because of a sport or school related activity, please indicate the sport or activity above and have the coach or sponsor of the activity sign below.

**Required Signatures:**

\_\_\_\_\_  
**Student**

\_\_\_\_\_  
**Parent/Guardian**

\_\_\_\_\_  
**Coach/Sponsor of Activity (if applicable)**

